

**2017 MERCED COUNTY FAIR  
COMMERCIAL EXHIBIT SPACE - GENERAL CONDITIONS**

**FAIR DATES – 2017**  
**WEDNESDAY, JUNE 7 THRU SUNDAY, JUNE 11, 2017.**

**COMMERCIAL EXHIBIT BUILDING HOURS**

**COMMERCIAL EXHIBITS ARE LOCATED IN YOSEMITE HALL**  
**HOURS – WEDNESDAY – FRIDAY, 5:00 PM – 11:30 PM**  
**SATURDAY – SUNDAY, 3:00 PM – 11:30 PM**

Fair management reserves the right to adjust closing times should conditions dictate.

**CHECK-IN & SET UP HOURS**

<b>SUNDAY, JUNE 4</b>	<b>NOON – 6:00 PM</b>
<b>MONDAY, JUNE 5</b>	<b>8:00 AM – 8:00 PM</b>
<b>TUESDAY, JUNE 6</b>	<b>8:00 AM – 8:00 PM</b>
<b>WEDNESDAY, JUNE 7</b>	<b>8:00 AM – 3:00 PM</b>

Commercial exhibitors must check in at the Administration Office to confirm booth location and that payment and insurance documents have been received.

**Exhibits may NOT be dismantled prior to 11:30 PM closing night, June 11. Early removal of booth or booths left unattended during fair time will prohibit exhibitor from participating in future fairs.**

**STANDARD BOOTH SPACE**

Standard booth size is 10 ft x 10 ft. All indoor dividers and back walls (pipe and drape) will be furnished and installed by the Fair. Vendors must supply their own tables/chairs. Fair management reserves the right to move any exhibitor after a contract is issued. Vendors shall operate strictly within the limits of their assigned space, not in the aisles or roadways.

**DECORATING RESTRICTIONS**

Display heights at the rear of exhibits not to exceed 8 ft. Exhibit material contained in the booth not to exceed 3 ft. in height in the first 3ft. of booth. Temporary platforms, rails, runways, and rough lumber must be painted or covered neatly. Any exceptions need the approval of the neighboring vendor and building superintendent. No part of an exhibit shall interfere with another exhibit.

**UNAUTHORIZED PRODUCTS**

The demonstration and/or sale of the following products during the Fair are strictly prohibited: firearms, weapons (including pocket or hunting knives), guns (either toy or real), blow guns, blow gun darts, explosives, drug paraphernalia, the sale of any items that promote or glorify drug use, combustibles, laser pointers, spud (potato) guns, adhesive backed stickers, stink bombs and any other items which the DAA deems to be dangerous, obscene or highly offensive.

**FIRE PREVENTION**

All drapes, table covers, and decorations must be flameproof and are subject to inspection by the State Fire Marshal or California Fairs Services Authority inspector. No propane, butane or open flame will be permitted in any exhibit building. No tents or canopies are allowed inside any building. Tent/Awning frames may be used and decorated. Outdoor tents/canopies must be certified fireproof.

**ELECTRICITY**

Each booth is provided one 110 volt (5 amp, 600 watt) outlet. Additional power needs may be subject to additional fees.

**MOTORS**

No electric motors may be operated in booths without special permission. Combustible motors not allowed under any circumstances.

**GROUND RULES**

During the fair, no vehicles are permitted on the grounds between 4:00 PM - 12:30 AM, Wednesday through Friday; and 2:00 PM - 12:30 AM Saturday and Sunday. Vehicles are not allowed on grounds until such time as Fair management or law enforcement determines that it is safe to do so. All vehicles must be parked in the designated parking lot assigned to them by the fair.

**PETS** – No pets are allowed on the fairground except special assistance dogs.

### **RV SPACE**

Unfortunately, we have limited RV spaces available on the fairgrounds and cannot accommodate new commercial vendors with RV parking. RV fee of \$150 covers arrival no earlier than 8:00 AM Monday, June 5 and departure no later than 4:00 PM Monday, June 12. Electrical or water hook-ups are NOT guaranteed. Returning exhibitors have priority for RV space. If a contract is issued and there is a request for RV space, payment must be received with signed contract. No 50 AMPS available. Exhibitors using their own generators are still required to pay the \$150.00 space fee.

### **PROTECTION FROM THEFT**

Merced County Fair (35<sup>th</sup> District Agricultural Association) assumes no liability for any losses suffered by exhibitors. Do not leave the space unattended at any time. Valuables should be locked, covered or removed each night. Please report any losses or infractions to the Commercial Exhibits Superintendent or Fair office staff immediately after discovery of any loss.

### **SECURITY**

Merced County Sheriff's deputies will be on duty during operating hours of the fair.

### **STAFFING EXHIBIT**

All booths must be properly staffed by a responsible adult at all time during exhibit hours. Booths must not be left unattended.

### **SOUND DEVICES**

Demonstrations of radios, musical instruments, etc., are subject to approval of fair management and, if conducted, must be so controlled as not to interfere with other exhibitors. The use of voice amplifying (P.A.) systems will not be permitted unless approval has first been obtained from Fair management. Volume of any sound device or vocal "pitch" sales must not interfere with the activities and sales of other vendors. The "calling" of people from the aisles or from other booths is strictly prohibited.

### **CLEANING BOOTH**

All booths must be kept clean and orderly at all times. Rubbish must not be swept into aisles except immediately after closing at night. Refuse container are provided outside buildings.

### **PAYMENT TERMS**

Space fees equal to the total contract price is required before a contract is issued. Upon issuance of the contract, rental fee becomes **NON-REFUNDABLE**. **For payments made after June 1, only cash, credit card, cashier's check or money order will be accepted. NO business or personal checks will be accepted after June 1.**

### **ALLOCATION OF SPACE**

Previous exhibitors are given first opportunity to contract for space on a first-come-first-served basis until March 20, 2017. After that deadline, new exhibitors are welcome to select from spaces still available. Management reserves the right to assign space, move or relocate any Exhibitor for the betterment of the Fair.

### **INSURANCE**

Exhibitor must provide proof of insurance that lists required additional insured as outlined in the Rental Agreement for the space.

### **ADMISSION PASSES**

Each Commercial Exhibitor is issued 25 single entry admissions with every contract, regardless of booth size. Additional admissions can be purchased for \$6.00 each through Tuesday, June 6, \$8.00 each once fair opens. Any attempt on the part of the exhibitor to sell, exchange, barter or gift any privilege of admission or parking passes issued by Merced County Fair will be sufficient cause for cancellation of the Agreement and removal from the property. All passes allotted are specifically for the use of the Exhibitors' staff only. **Lost or stolen passes will not be replaced under any circumstances.**

### **PARKING PASSES**

Commercial Exhibitors are issued one 5-day parking permit with every contract regardless of booth size. Commercial Exhibitor is responsible for purchasing additional parking passes for their employees if needed. This parking is available at the 11<sup>th</sup> Parking Lot.

### **WILL-CALL PROCEDURES**

Exhibitors may leave "will call" passes in the Administration Office for their workers to pick up during fairtime.

### **GIVEAWAYS AND DRAWINGS**

Any exhibitor planning to give away any type of product, souvenir (no helium filled balloons) etc., or conduct any type of prize drawing must obtain written permission from fair management. Prior approval must be obtained at time of set up.. The names and addresses of all winners must be submitted to the Commercial Exhibits Supervisor on the final evening of the Fair.